

ELIAS MOTSOLEDI LOCAL MUNICIPALITY



APPROVED 2018/2019 SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN



"Thé agro-economical and ecotourism heartland"

Motto: The sunshine valley



Contents

1. INTRODUCTION	3
2. LEGISLATION.....	4
3. METHODOLOGY AND CONTENT	5
4. VISION, MISSION AND VALUES	6
5. STRATEGIC OBJECTIVES	7
6. STRATEGIC ALIGNMENT	8
7. PROJECTED MONTHLY REVENUE AND EXPENDITURE	11
8. SERVICE DELIVERY AND PERFORMANCE INDICATORS.....	17
8.1. OFFICE OF THE MUNICIPAL MANAGER.....	17
8.2. CORPORATE SERVICES	23
8.3. BUDGET AND TREASURY	27
8.4. COMMUNITY SERVICES	30
8.5. DEVELOPMENTAL PLANNING AND LOCAL ECONOMIC D	31
8.6. EXECUTIVE SUPPORT	36
8.7. INFRASTRUCTURE SERVICES	39
9. DETAILED CAPITAL WORKS PLAN	44
10. CONCLUSION	55

1. INTRODUCTION

The development, implementation and monitoring of a Service Delivery and Budget Implementation Plan (SDBIP) is required by the Municipal Finance Management Act (MFMA). In terms of Circular 13 of National Treasury, "the SDBIP gives effect to the Integrated Development Plan (IDP) and budget of the municipality and will be possible if the IDP and budget are fully aligned with each other, as required by the MFMA."

As the budget gives effect to the strategic priorities of the municipality it is important to supplement the budget and the IDP with a management and implementation plan. The SDBIP serves as the commitment by the Municipality, which includes the administration, council and community, whereby the intended objectives and projected achievements are expressed in order to ensure that desired outcomes over the long term are achieved and these are implemented by the administration over the next twelve months.

The SDBIP provides the basis for measuring performance in service delivery against quarterly targets and implementing the budget based on monthly projections. Circular 13 further suggests that "the SDBIP provides the vital link between the mayor, council (executive) and the administration, and facilitates the process for holding management accountable for its performance. The SDBIP is a management, implementation and monitoring tool that will assist the mayor, councilor's, municipal manager, senior managers and community."

2. LEGISLATION

The Municipal Finance Management Act (MFMA) defines a Service Delivery and Budget Implementation Plan (SDBIP) as: a detailed plan approved by the mayor of a municipality in terms of section 53 (1) (c) (ii) for implementing the municipality's delivery of municipal services and its annual budget, and which must indicate-

- (a) projections for each month of-
 - (i) revenue to be collected, by source; and
 - (ii) operational and capital expenditure, by vote;
- (b) service delivery targets and performance indicators for each quarter

Section 53 of the MFMA stipulates that the Mayor should approve the SDBIP within 28 days after the approval of the budget. The Mayor must also ensure that the revenue and expenditure projections for each month and the service delivery targets and performance indicators as set out in the SDBIP are made public within 14 days after their approval.

The following National Treasury prescriptions, in terms of MFMA Circular 13, are applicable to the Elias Motsoaledi Local Municipality:

1. Monthly projections of revenue to be collected by source
2. Monthly projections of expenditure (operating and capital) and revenue for each vote¹ *
3. Quarterly projections of service delivery targets and performance indicators for each vote
4. Ward information for expenditure and service delivery
5. Detailed capital works plan broken down by ward over three years

¹ Section 1 of the MFMA defines a "vote" as:

- a) one of the main segments into which a budget of a municipality is divided for the appropriation of money for the different departments or functional areas of the municipality; and
- b) which specifies the total amount that is appropriated for the purposes of the department or functional area concerned

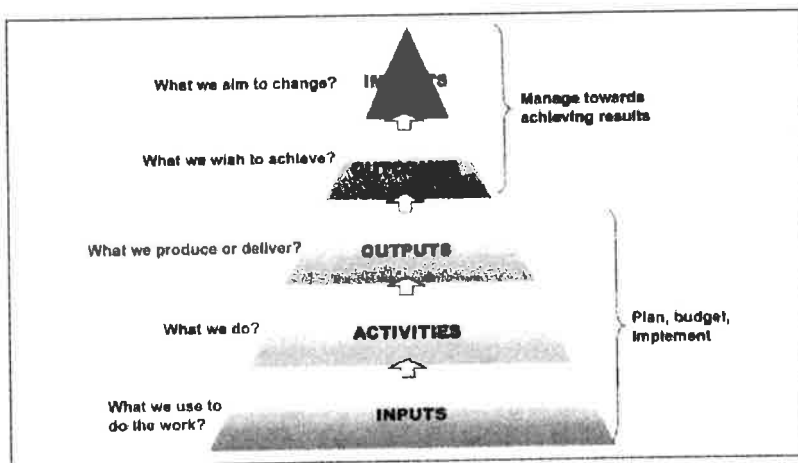
3. METHODOLOGY AND CONTENT

The development of the SDBIP was influenced by the Priorities, Strategic Objectives, Programme Objectives and Strategies contained in the IDP ensuring progress towards the achievement thereof. The SDBIP of the Elias Motsoaledi Local Municipality is aligned to the Key Performance Areas (KPAs) as prescribed by the Performance Management Guide for Municipalities of 2001, with the addition of Spatial Rationale as another KPA to be focused upon.

The methodology followed by the municipality in the development of the SDBIP is in line with the Logic Model methodology proposed by National Treasury as contained in the Framework for Managing Programme Performance Information ²(FMPPI) that was published in May 2007. The accompanying figure as an extract from the FMPPI is hereby indicated.

The Logic Model was followed whereby desired impacts were identified for each strategic objective with measurements and targets contributing to the achievement of those impacts. This was followed by the identification of programmes and associated outcomes and measurements and targets contributing to the achievement of those outcomes. Then SMART programme objectives and short, medium and long terms strategies were developed to achieve the outcomes and associated output indicators and targets.

Thereafter projects were identified with quarterly activities and required budget as well as required human resources, furniture and equipment (inputs). This process was used to prioritise projects, capital items to be acquired and the personnel budget.



The strategies of the municipality, which are linked to programmes, measurement and targets as well as projects focus on and are aligned to the National and Provincial priorities.

The key performance indicators and targets as well as the projects that are contained in this SDBIP are to measure, monitor and report on the implementation of the outcomes and strategies identified in the strategic phase of the IDP. Indicators are assigned quarterly targets and responsibilities to monitor performance.

The SDBIP is described as a layered plan. The top layer deals with consolidated service delivery targets and time frames as indicated on this plan. The second layer of the SDBIP, that need not be made public, will deal with the breakdown of more details of outputs per department and will be contained in the departmental managers SDBIPs.

² The Framework for Managing Programme Performance Information is available at: www.treasury.gov.za

4. VISION, MISSION AND VALUES

The strategic vision of the organisation sets the long term goal the Municipality wants to achieve. Elias Motsoaledi Local Municipality's vision is one that "wishes" for a future that deals with the many challenges and needs of the community in building the first city since 1994. The **Vision** of Elias Motsoaledi Local Municipality is:

"Thé agro-economical and ecotourism heartland"

Motto:
The sunshine valley

Elias Motsoaledi Local Municipality has summarized its objectives into the following mission statement that should provide everyone involved with the municipality (either as employee, stakeholder or community member) with the answer to justify the reason for its existence.

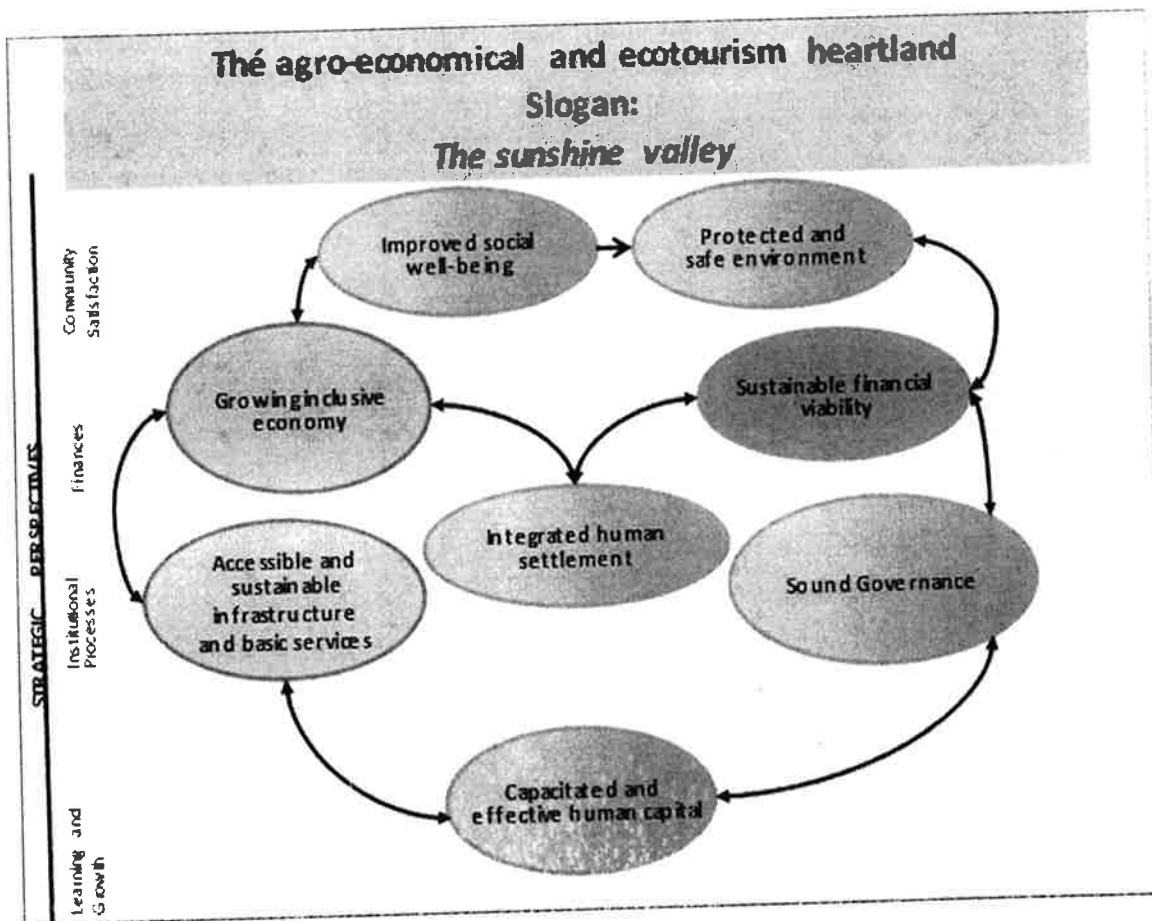
- To ensure provision of sustainable services
- To deepen democracy through public participation and communication
- Provision of services in a transparent, fair and accountable manner
- Provide public value for money
- To create a conducive environment for job creation and economic growth

The **Value** system of Elias Motsoaledi Local Municipality is articulated in the table below as follows:

Value	Description
People first	Everybody is empowered within the whole community
Transparency	Invite and encourage public sharing and democratic participation in council's activities.
Commitment	Focus and concentrate on council's core activities in a consistent manner.
Integrity	Conduct council's business in a fair, responsible, flexible, equitable and honest manner.
Accountability	Report regularly to all stakeholders regarding council's actual performance.
Environmental Conscious	Taking care of the sensitive environment to ensure that the vision is achieved.
Empowerment	To be seen to be empowering our people, knowledge is power.
Service excellence	In all aspects of conducting ourselves and our mandate, we will focus on service excellence.
Change	In order to move to a better quality life, something different needs to be done from what is being done now. In this regard change will be the main driver of doing things differently

5. STRATEGIC OBJECTIVES

The Strategy Map below developed during the Strategic Planning Workshop held on the 18th-19th January 2016 inclusive depicts the Strategic Objectives on how the Elias Motsoaledi Local Municipality will be able to achieve its vision. These objectives were positioned in terms of the Balanced Scorecard Perspectives being: Learning and Growth; Institutional Processes; Financials; and Community Satisfaction. All the outputs contained in the SDBIP are aligned to the attainment of one or more of these objectives:



6. STRATEGIC ALIGNMENT

The strategy developed for Elias Motsoaledi Local Municipality (EMLM) should adhere to, incorporate and support various strategies and intentions of government both at national and provincial levels. Based on these strategic plans and priorities or objectives, Elias Motsoaledi Local Municipality has developed the following tabular matrix to plot how the strategic objectives will align to the different objectives and priorities developed from various spheres of government, as follows:

Back to Basics Priorities	National Development Plan	Medium Term Strategic Framework	National Outcomes	Outcome 9 Outputs	EMLM Strategic Goals	EMLM Outcomes
Putting people and their concerns first	Social protection	Contributing to a better Africa and a better world	11 Create a better South Africa and contribute to a better and safer Africa and World		Improved social well-being	Creation of a safe social environment with the provision of a centralized, accessible multi-disciplined service center (Thusong)
	Transforming society and uniting the country	Social cohesion and nation building	3 All people in South Africa feel and are safe			
	Building safer communities	Improving the quality of and expanding access to education and training	1 Improved quality of basic education			
Sound financial management and accounting	Fighting corruption	Fighting corruption and crime	9 A responsive, accountable, effective and efficient local government system	Implement a differentiated approach to municipal financing, planning and support	Sustainable financial viability	Increased generation of own revenue and sufficient reserves for investment into communities. Reduced grant dependency

Back to Basics Priorities	National Development Plan	Medium Term Strategic Framework	National Outcomes	Outcome 9 Outputs	EMLM Strategic Goals	EMLM Outcomes
Demonstrating good governance and administration			12 An efficient, effective and development oriented public service and an empowered, fair and inclusive citizenship	Single Window of co-ordination	Sound Governance	Unqualified audit opinion
Sound institutional and administrative capabilities	Reforming the public service		5 Skilled and capable workforce to support an inclusive growth path	Improved municipal financial and administrative capacity	Capacitated and effective human capital	Efficient workforce
Delivering municipal services	Improving infrastructure	Ensuring access to adequate human settlements and quality basic services	6 An efficient, competitive and responsive economic infrastructure network	Improved access to Basic Services	Accessible and sustainable infrastructure and basic services	Reduction in basic service backlogs in our communities
	An economy that will create more jobs	Radical economic transformation, rapid economic growth and job creation	4 Decent employment through inclusive economic growth	Implement the Community work programme and Co-operatives supported Deepen democracy through a refined ward committee model	Growing inclusive economy	Improved economic condition
	An inclusive and integrated rural economy	Rural development, land and agrarian reform and food security	7 Vibrant, equitable and sustainable rural communities with food security for all	Actions supportive of the Human Settlement outcomes	Integrated Human Settlement	Improved living conditions

Back to Basics Priorities	National Development Plan	Medium Term Strategic Framework	National Outcomes	Outcome 9 Outputs	EMLM Strategic Goals	EMLM Outcomes
Delivering municipal services (Contd.)	Reversing the spatial effect of apartheid		8 Sustainable human settlements and improved quality of household life		Integrated Human Settlement	Improved living conditions
	Transition to a low-carbon economy		10 Environment assets and natural resources that are well protected and continually enhanced		Protected and safe environment	The protection of flora and Fauna for sustainable eco-tourism and agro-economy
	Quality health care for all	Ensuring quality health care and social security for all citizens	2 A long and healthy life for all South Africans			

7. PROJECTED MONTHLY REVENUE AND EXPENDITURE

One of the most important and basic priorities for any municipality is to collect all its revenue as budgeted for – the failure to collect all such revenue will undermine the ability of the municipality to deliver on services. The municipality MUST ensure that it has instituted measures to achieve monthly revenue targets for each revenue source. The revenue projections relate to actual cash expected to be collected and should reconcile to the cash flow statement approved with the budget documentation. The reason for specifying actual revenue collected rather than accrued (billed) revenue is to ensure that expenditure does not exceed actual income.

The expenditure projections relate to cash paid and should reconcile to the cash flow (reconciliation between revenue and expenditure per month) It is necessary to manage and monitor cash flow on a monthly basis to ensure that expenditure do not exceed income, which if not properly managed might lead to the municipality running into financial difficulties.

This section of the document is based upon the Budget MBRR A1 Schedules that serve as supporting documentation for the budget, in particular Schedules SA 25 - SA 30 and will deal with the following:

Monthly Revenue Projections:	Monthly Expenditure Projections:	Cash Flow Projections:
a. Revenue by source; b. Revenue by vote; c. Revenue in terms of standard classifications.	a. Expenditure by type; b. Overall expenditure: i. By vote ii. In terms of standard classifications c. Capital expenditure: i. By vote ii. In terms of standard classifications	a. Cash receipts by source b. Cash payments by type

The SDBIP information on revenue and expenditure will be monitored and reported monthly in terms of section 71 of the MFMA

LIM472 Elias Motsoaledi - Supporting Table SA26 Budgeted monthly revenue and expenditure (by vote)

Description	Budget Year 2018/19											Medium Term Revenue and Expenditure Framework				
	July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21	
Revenue by Vote																
Vote 1 - Executive & Council	13,142	-	-	-	10,513	-	-	-	10,413	-	-	-	-	34,068	37,932	41,312
Vote 2 - Office of the Municipal Manager	6,585	-	-	-	5,268	-	-	-	4,772	-	-	143	143	16,769	18,780	20,453
Vote 3 - Budget & Treasury	18,024	4,239	3,923	4,021	15,266	3,127	3,863	3,892	13,218	3,999	3,892	4,225	4,225	81,686	86,951	93,307
Vote 4 - Corporate Services	14,077	1	1	1	11,262	1	1	1	11,088	1	1	3	3	36,439	41,381	45,066
Vote 5 - Community Services	25,680	6,898	7,024	7,763	22,911	7,637	1,964	7,460	23,527	8,455	8,255	10,021	10,021	137,595	147,663	157,639
Vote 6 - Technical Services	28,130	12,368	14,058	15,112	30,818	15,806	12,998	13,766	27,430	11,917	14,006	12,742	12,742	209,153	223,459	236,498
Vote 7 - Developmental Planning	2,719	161	161	161	2,198	161	118	161	2,633	116	161	246	246	8,993	7,790	8,454
Vote 8 - Executive Support	5,305	-	-	-	4,244	-	-	-	4,046	-	-	0	0	13,594	15,273	16,634
Total Revenue by Vote	113,661	23,667	25,167	27,058	102,480	26,732	18,945	25,280	97,127	24,488	26,315	27,379	27,379	538,299	579,228	619,362
Expenditure by Vote to be appropriated																
Vote 1 - Executive & Council	3,040	3,140	2,965	2,928	2,991	3,850	3,415	3,094	3,214	3,450	3,718	3,887	3,887	39,691	41,834	44,135
Vote 2 - Office of the Municipal Manager	1,524	1,394	1,763	2,098	1,258	1,932	2,041	1,653	1,222	1,462	1,744	2,235	2,235	20,325	21,423	22,601
Vote 3 - Budget & Treasury	7,891	3,133	2,914	4,092	3,267	3,867	3,314	3,125	3,463	3,429	4,169	6,870	6,870	49,333	51,997	54,857
Vote 4 - Corporate Services	3,744	3,740	3,621	3,800	3,763	5,140	3,728	4,079	5,141	5,049	4,183	5,348	5,348	51,337	54,109	57,085
Vote 5 - Community Services	4,758	5,054	5,371	4,955	5,107	6,368	4,942	4,796	4,707	4,871	6,445	26,980	26,980	84,354	88,909	93,799
Vote 6 - Technical Services	16,151	14,931	14,317	12,215	14,807	14,409	13,269	15,691	15,955	16,144	15,475	24,037	24,037	187,402	196,571	206,451
Vote 7 - Developmental Planning	995	789	1,382	566	1,739	834	559	1,102	1,309	717	1,641	(979)	(979)	10,653	11,229	11,846
Vote 8 - Executive Support	1,197	1,667	1,358	978	1,421	1,545	1,000	1,213	1,320	1,109	1,352	1,576	1,576	15,737	16,586	17,499
Total Expenditure by Vote	39,100	33,847	33,691	31,631	34,353	37,947	32,267	34,754	36,332	36,231	38,726	69,954	69,954	458,832	482,658	508,272
Surplus/(Deficit) before assoc.	74,561	(10,180)	(8,525)	(4,573)	68,127	(11,214)	(13,322)	(9,474)	60,796	(11,743)	(12,411)	(42,575)	(42,575)	79,467	96,570	111,090
Taxation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Attributable to minorities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit)	74,561	(10,180)	(8,525)	(4,573)	68,127	(11,214)	(13,322)	(9,474)	60,796	(11,743)	(12,411)	(42,575)	(42,575)	79,467	96,570	111,090

LIM472 Elias Motsoaledi - Supporting Table SA27 Budgeted monthly revenue and expenditure (by functional)

Description	Budget Year 2018/19												June	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
	July	August	Sept	October	November	December	January	February	March	April	May					
Revenue - Functional																
Governance and administration	59,567	4,240	3,924	4,023	48,501	3,128	3,864	3,893	43,702	4,000	3,893	4,371	187,105	205,092	221,972	
Executive and council	14,825				11,860				11,687			-	38,373	42,768	46,578	
Finance and administration	42,074	4,240	3,924	4,023	34,506	3,128	3,864	3,893	30,015	4,000	3,893	4,371	141,930	154,682	167,072	
Internal audit	2,668				2,134				2,000			(0)	6,802	7,642	8,323	
Community and public safety	5,337	4	4	4	4,270	4	4	4	3,833	4	4	166	13,637	15,317	16,680	
Community and social services	2,642	4	4	4	2,114	4	4	4	1,902	4	4	84	6,773	7,606	8,281	
Sport and recreation	2,695	0	0	0	2,156	0	0	0	1,931	0	0	82	6,864	7,712	8,399	
Economic and environmental services	30,421	9,976	10,900	12,870	31,582	13,747	5,776	12,764	32,654	10,519	11,766	11,741	194,716	204,988	218,505	
Planning and development	4,834	161	161	161	3,890	161	118	161	4,251	116	161	246	14,419	13,885	15,092	
Road transport	25,236	9,815	10,739	12,709	27,411	13,586	5,657	12,603	28,193	10,403	11,606	11,430	179,389	190,082	202,302	
Environmental protection	351				281				211			66	908	1,020	1,111	
Trading services	18,336	9,447	10,339	10,162	18,128	9,853	9,301	8,619	16,938	9,965	10,651	11,101	142,841	153,831	162,205	
Energy sources	11,663	8,464	9,319	8,834	12,608	8,820	8,372	7,594	11,894	8,945	9,631	9,684	115,848	124,743	130,982	
Waste management	6,674	963	1,020	1,328	5,520	1,033	929	1,025	5,044	1,020	1,020	1,418	26,993	29,087	31,224	
Total Revenue - Functional	113,661	23,667	25,167	27,058	102,480	26,732	18,945	25,280	97,127	24,488	26,315	27,379	538,299	579,228	619,362	
Expenditure - Functional																
Governance and administration	18,183	13,780	13,498	14,172	13,337	16,652	14,022	14,193	14,711	15,689	15,812	20,998	185,048	194,324	2,04E+08	
Executive and council	3,370	3,488	3,304	3,245	3,335	4,304	3,782	3,482	3,522	3,809	4,184	4,427	44,251	46,640	49,054	
Finance and administration	14,256	9,621	9,417	10,191	9,438	11,691	9,700	10,069	10,641	11,217	10,976	15,840	133,058	139,527	146,508	
Internal audit	557	671	777	736	564	557	540	641	548	563	652	731	7,739	8,157	8,606	
Community and public safety	1,317	1,321	1,404	1,444	1,445	2,120	1,435	1,498	1,430	1,441	1,826	1,790	18,471	19,468	20,539	
Community and social services	539	519	633	666	589	942	624	596	587	576	813	904	7,989	8,421	8,884	
Sport and recreation	778	802	770	778	856	1,178	811	902	843	866	1,013	885	10,481	11,047	11,655	
Economic and environmental services	8,434	9,236	9,084	7,375	10,468	9,780	8,487	8,576	9,831	8,116	10,224	27,870	127,481	134,365	141,755	
Planning and development	1,908	1,730	2,353	1,570	2,720	2,370	1,510	2,140	2,240	1,669	2,809	204	23,223	24,477	25,824	
Road transport	6,467	7,421	6,648	5,698	7,683	7,280	6,821	6,360	7,494	6,341	7,291	27,537	103,042	108,606	114,580	
Environmental protection	59	85	82	107	65	131	156	76	98	106	125	129	1,216	1,281	1,352	
Trading services	11,166	9,510	9,706	8,641	9,104	9,394	8,322	10,487	10,359	10,984	10,864	19,297	127,832	134,500	141,659	
Energy sources	9,558	7,620	7,729	7,003	7,175	7,632	6,716	8,884	8,970	9,353	8,818	15,548	105,009	110,444	116,280	
Waste management	1,608	1,890	1,976	1,637	1,928	1,762	1,606	1,602	1,390	1,631	2,045	3,749	22,824	24,056	25,379	
Total Expenditure - Functional	39,100	33,847	33,691	31,631	34,353	37,947	32,267	34,754	36,332	36,231	38,726	69,954	458,832	482,658	508,272	
Surplus/(Deficit) before assoc.	74,561	(10,180)	(8,525)	(4,573)	68,127	(11,214)	(13,322)	(9,474)	60,796	(11,743)	(12,411)	(42,575)	79,467	96,570	111,090	
Share of surplus/(deficit) of associate	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Surplus/(Deficit)	74,561	(10,180)	(8,525)	(4,573)	68,127	(11,214)	(13,322)	(9,474)	60,796	(11,743)	(12,411)	(42,575)	79,467	96,570	111,090	

LIM472 Elias Motsoaledi - Supporting Table SA25 Budgeted monthly revenue and expenditure (by source and type)

Description	Budget Year 2018/19												Medium Term Revenue and		
	July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
Revenue By Source															
Property rates	3,067	3,067	3,067	3,067	3,067	2,250	3,067	3,067	2,967	3,067	3,067	3,067	35,888	37,826	39,906
Service charges - electricity revenue	6,965	6,965	7,065	7,065	7,165	7,165	7,265	7,265	7,365	7,890	8,565	8,561	89,297	94,120	99,296
Service charges - water revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service charges - sanitation revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service charges - refuse revenue	901	921	981	1,291	901	1,001	901	1,001	1,001	1,001	1,001	1,345	12,249	12,910	13,620
Service charges - other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment	161	161	161	161	161	161	161	161	161	161	161	378	2,152	2,268	2,393
Interest earned - external investments	310	400	280	400	312	400	178	350	440	300	308	437	4,116	4,338	4,577
Interest earned - outstanding debtors	702	637	587	487	435	531	558	479	506	528	698	753	6,961	7,337	7,740
Dividends received	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits	5,500	5,500	5,500	6,000	6,500	6,000	600	6,000	7,000	7,000	6,800	7,600	70,000	73,780	77,838
Licences and permits	431	431	500	431	431	600	431	431	431	431	431	772	5,750	6,060	6,394
Agency services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers and subsidies	93,851	664	664	564	75,263	464	622	364	70,154	519	664	1,486	245,278	269,940	283,775
Other revenue	211	221	206	183	182	227	216	226	236	201	196	475	2,779	2,929	3,090
Gains on disposal of PPE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenue (excluding capital tran)	112,099	19,027	19,011	19,648	94,418	18,798	13,998	19,344	90,261	21,098	21,891	24,875	474,469	511,507	548,628
Expenditure By Type															
Employee related costs	10,429	11,141	10,575	10,509	10,463	14,902	10,607	11,165	10,629	10,496	13,337	12,346	136,598	143,974	151,893
Remuneration of councillors	1,898	1,898	1,898	1,898	1,898	2,798	1,898	1,898	1,909	1,919	2,308	2,368	24,589	25,916	27,342
Debt impairment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Depreciation & asset impairment	3,985	4,030	4,022	4,052	4,040	4,029	4,395	4,788	4,340	4,307	4,661	4,532	51,181	53,944	56,911
Finance charges	330	330	330	330	330	330	330	330	330	330	330	370	4,000	3,500	3,000
Bulk purchases	8,414	5,513	6,613	5,200	5,900	5,513	5,700	6,950	7,247	7,250	7,300	8,400	80,000	84,320	88,958
Other materials	1,173	2,526	582	359	2,842	702	1,222	541	2,025	1,219	1,433	2,399	17,020	17,939	18,926
Contracted services	4,555	5,019	5,473	6,114	5,680	4,119	5,165	4,869	5,633	5,182	4,252	4,244	60,306	63,563	67,058
Transfers and subsidies	366	366	366	366	366	366	366	366	366	366	366	375	4,404	4,642	4,897
Other expenditure	7,950	3,023	3,832	2,803	2,833	5,187	2,583	3,847	3,853	5,163	4,738	4,499	50,313	52,795	55,460
Loss on disposal of PPE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditure	39,100	33,847	33,691	31,631	34,353	37,947	32,267	34,754	36,332	36,231	38,726	69,954	458,832	482,658	508,272
Surplus/(Deficit)	72,999	(14,820)	(14,681)	(11,983)	60,065	(19,148)	(18,268)	(15,410)	53,930	(15,133)	(16,834)	(45,079)	15,637	28,849	40,356
Transfers and subsidies - capital (monetary)	1,552	4,640	6,156	7,410	8,062	7,934	4,946	5,936	6,866	3,390	4,423	2,504	63,830	67,721	70,734
Transfers and subsidies - capital (in-kind)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers and subsidies after capital transfers	74,561	(10,180)	(8,525)	(4,573)	68,127	(11,214)	(13,322)	(9,474)	60,796	(11,743)	(12,411)	(42,575)	79,467	96,570	111,090
Taxation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Attributable to minorities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit)	74,561	(10,180)	(8,525)	(4,573)	68,127	(11,214)	(13,322)	(9,474)	60,796	(11,743)	(12,411)	(42,575)	79,467	96,570	111,090

Budget Year 2018/19

Page 15 of 55

LIM472 Elias Motsoaledi - Supporting Table SA29 Budgeted monthly capital expenditure (by functional)

Description	Budget Year 2018/19												Medium Term Revenue and		
	July	August	Sept	October	Nov.	Dec.	January	Feb.	March	April	May	June	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
Capital Expenditure - Functional															
Governance and administration															
Executive and council	-	100	200	50	-	100	20	-	100	75	-	1,555	2,200	1,400	140,000
Finance and administration	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Internal audit	-	100	200	50	-	100	20	-	100	75	-	1,555	2,200	1,400	1,400
Community and public safety															
Community and social services	-	550	-	-	750	-	100	-	172	254	-	0	1,826	-	-
Sport and recreation	-	550	-	-	750	-	100	-	172	254	-	0	1,826	-	-
Economic and environmental services															
Planning and development	1,600	2,800	1,943	5,982	3,106	5,725	1,835	6,460	2,500	2,095	2,704	21,464	58,214	63,897	50,377
Road transport	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Environmental protection	1,600	2,800	1,943	5,982	3,106	5,725	1,835	6,460	2,500	2,095	2,704	21,464	58,214	63,897	50,377
Trading services															
Energy sources	-	350	-	850	200	700	400	500	200	620	-	7,048	10,868	19,826	32,870
Waste management	-	350	-	850	200	700	400	500	200	620	-	7,048	10,868	19,826	32,870
Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Capital Expenditure - Functional	1,600	3,800	2,143	6,882	4,056	6,525	2,355	6,960	2,972	3,044	2,704	30,067	73,108	85,123	84,647
Funded by:															
National Government	1,250	3,000	1,093	5,950	1,950	5,700	1,835	5,900	2,500	1,620	2,704	22,002	55,504	58,888	61,508
Provincial Government	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
District Municipality	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other transfers and grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers recognised - capital	1,250	3,000	1,093	5,950	1,950	5,700	1,835	5,900	2,500	1,620	2,704	22,002	55,504	58,888	61,508
Public contributions & donations	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Borrowing	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Internally generated funds	350	800	1,050	932	2,106	825	520	1,060	472	1,424	-	8,065	17,604	26,235	23,139
Total Capital Funding	1,600	3,800	2,143	6,882	4,056	6,525	2,355	6,960	2,972	3,044	2,704	30,067	73,108	85,123	84,647

8. SERVICE DELIVERY AND PERFORMANCE INDICATORS

The high level non-financial measurable performance objectives in the form of service delivery targets and other performance indicators form part of this section of the SDBIP. These indicators and targets will be cascaded to departmental scorecards, which will be used for internal monitoring of the organisation and relevant individuals. The provision is made under section 54 (1)(c) of the MFMA that the mayor must consider and, make any revisions to the service delivery and budget implementation plan, provided that the revisions to the service delivery targets and performance indicators in the plan may only be made with the approval of the council following approval of an adjustment budget.

8.1. OFFICE OF THE MUNICIPAL MANAGER

KPA 2: INSTITUTIONAL DEVELOPMENT AND MUNICIPAL TRANSFORMATION

Strategic Objectives: To build capable, responsive, accountable, effective and efficient municipal institutions and administration

Programme	Key performance indicator	Budget Source	Audited Baseline 2016/17	Annual target	2018/2019				Evidence
					1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	
Performance Management	% of KPIs and projects attaining organisational targets (total organisation) by 30 June 2019	Opex	66%	95%	25%	50%	75%	95%	Performance report
	Final SDBIP approved by Mayor within 28 days after approval of Budget	n/a	1	1	N/A	N/A	N/A	1	Approved SDBIP

KPA 5: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT

Strategic Objectives: To improve sound and municipal financial management

Programme	Key performance indicator	Budget Source	Audited Baseline 2016/17	Annual target	2018/2019				Evidence
					1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	
Expenditure	% spend of the Total Operational Budget excluding non-cash items by the 30 June 2019	Opex	90%	95%	25%	50%	75%	95%	Budget report
	Remuneration (Employee Related Costs and Councillors Remuneration) as % of Total Operating Expenditure per quarter	Opex	<39%	<39%	<39%	<39%	<39%	<39%	Section 71 report

KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Strategic objectives: To enhance good governance and public participation

Programme	Key performance indicator	Budget Source	Audited Baseline 2016/17	Annual target	2018/2019				Evidence
					1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	
Good Governance and oversight	Submission of Final audited consolidated Annual Report to Council on or before end of January 2019	N/A	1	1	N/A	N/A	1	N/A	Council resolution
	Submission of annual report Oversight Report to Council by March 2019	N/A	1	1	N/A	N/A	1	N/A	Council resolution
	2019/20 IDP review process Plan approved by 30th June 2019	N/A	1	1	N/A	N/A	N/A	1	Council resolution
IDP Development	Final IDP tabled and approved by Council by the 31 May 2019	N/A	1	1	N/A	N/A	N/A	1	Council resolution

KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Strategic objectives: To enhance good governance and public participation

Programme	Key performance indicator	Budget Source	Audited Baseline 2016/17	Annual target	2018/2019				Evidence
					1st Qtr.	2nd Qtr.	3rd Qtr.	4 th Qtr.	
Audit	Obtain an Unqualified Auditor General opinion for the 2017/18 financial year	n/a	Qualified Opinion	Unqualified Opinion	N/A	Unqualified Opinion	N/A	N/A	AGSA audit report
	% of Auditor General matters resolved as per the approved audit action plan by 30 June 2019 (Total organisation)	n/a	38%	100%	N/A	N/A	50%	100%	Audit action plan
Audit	% of Internal Audit Findings resolved per quarter as per the Audit Plan (total organisation)	n/a	66%	90%	25%	65%	75%	90%	Quarterly IA status reports

Programme	Key performance indicator	Budget Source	Audited Baseline 2016/17	Annual target	2018/2019				Evidence
					1st Qtr.	2nd Qtr.	3rd Qtr.	4 th Qtr.	
Risk management	number of Risk Management reports submitted to the Risk Management Committee per quarter	n/a	4	4	1	2	3	4	Quarterly Risk management Report
	Number of quarterly Risk Management Committee meetings convened by June 2019	n/a	4	4	1	2	3	4	Attendance register and minutes
	% execution of identified risk management plan within prescribed timeframes per quarter (OMM)	n/a	100%	100%	50%	75%	85%	100%	Quarterly Risk assessment reports

KPA 3: LOCAL ECONOMIC DEVELOPMENT

Strategic objectives: To promote conducive environment for economic growth and development

Programme	Key performance indicator	Budget Source	Audited Baseline 2016/17	Annual target	2018/2019				Evidence
					1 st Qtr..	2 nd Qtr.	3 rd Qtr.	4 th Qtr.	
EPWP	Grant agreement signed between EMLM and dept. of public works stipulating the EPWP targets	N/A	1	1	1	N/A	N/A	N/A	Signed grant agreement

8.2. CORPORATE SERVICES

KPA 2: INSTITUTIONAL DEVELOPMENT AND MUNICIPAL TRANSFORMATION

Strategic Objectives: To build capable, responsive, accountable, effective and efficient municipal institutions and administration

Programme	Key performance indicator	Budget Source	Audited Baseline 2016/17	Annual target	2018/2019				Evidence
					1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	
Policy review	Number of policies reviewed	N/A	0	4 (overtime policy, occupational health and safety policy, subsistence and travelling policy, leave policy.	1 overtime policy	3 subsistence and travelling policy occupational health and safety policy,	4 Leave policy	N/A	Council resolution
Policy development	Number of policies developed	N/A	N/A	1 Behavior management policy	N/A	N/A	N/A	1 Behavior management policy	Council resolution
Employment equity	Establishment of employment equity forum by 1 February 2019	N/A	New	N/A	N/A	N/A	1	N/A	appointment letters

Programme	Key performance indicator	Budget Source	Audited Baseline 2016/17	Annual target	2018/2019				Evidence
					1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.	
	Submission of employment equity report to DOL by 31 st January 2019	N/A	New	N/A	N/A	N/A	1	N/A	Acknowledgement letter
Skills programme	Number of employees approved for study financial assistance	Opex	New	5	2	N/A	3	N/A	Approval letters signed by municipal manager
WSP	Approval of reviewed WSP(work skills plan) by 30 June 2019	N/A	1	1	N/A	N/A	N/A	1	Council resolution
	% of a municipality's budget actually spent on implementing its workplace skills plan	1%	1%	1%	N/A	N/A	N/A	1%	Budget report
LLF	Number of LLF meetings held	n/a	6	12	3	6	9	12	Attendance register and minutes

2018/2019									
Programme	Key performance indicator	Budget Source	Audited Baseline 2016/17	Annual target					Evidence
					1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.	
ICT	Number of ICT steering committee meetings	n/a	5	4	1	2	3	4	Attendance register and minutes
	Number of ICT reports generated	n/a	New	8	2	2	2	8	ICT reports
Customer services	Number of customer care services reports generated	n/a	New	8	2	2	2	8	Customer care reports
Staff turnover	Number of staff turnover reports generated	n/a	New	8	2	2	2	8	Staff turnover reports
Occupational health and safety (OHS)	Number of occupational health and safety reports generated	n/a	New	8	2	2	2	8	OHS reports
Employee Assistance Programme (EAP)	Number of Employee Assistance	n/a	New	8	2	2	2	8	EAP reports

8.3. BUDGET AND TREASURY

KPA 4 – BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

Strategic objectives: To provide for basic services delivery and sustainable infrastructural development

Programme	Key performance indicator	Budget Source	Audited Baseline 2016/17	Annual target	2018/2019				Evidence
					1 st Qtr.	2 nd Qtr.	3 rd Qtr.	Annual	
Indigents	% of (indigents) households with access to free basic electricity services by 30 Jun 2019 (GKPI)	Opex	2.5% (1500)	2.5% (1500)	2.5% (1500)	2.5% (1500)	2.5% (2500)	2.5% (2500)	Indigent register and Eskom beneficiary list

KPA 5: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT

Strategic Objectives: To improve sound and sustainable municipal financial management

Programme	Key performance indicator	Budget Source	Audited Baseline 2016/17	Annual target	2018/2019				Evidence
					1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.	
Financial management	Cost coverage ratio by the 30 June 2019 (GKPI)	Opex	4:1	4:1	N/A	N/A	N/A	4:1	2018/2019 AFS
Revenue	% outstanding service debtors to revenue by the 30 June 2019 (GKPI)	Opex	5%	5%	N/A	N/A	N/A	5%	2018/2019 AFS
Budget	Submission of MTRE Budget to Council 30 days before the start of the new financial year	N/A	1	1	N/A	N/A	N/A	1	Council resolution

KPA 5: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT

Strategic Objectives: To improve sound and sustainable municipal financial management

Programme	Key performance Indicator	Budget Source	Audited Baseline 2016/17	Annual target	2018/2019				Evidence
					1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.	
AFS	Audited Annual Financial Statements (AFS) and Audit report submitted to council by January 2019	N/A	1	1	N/A	N/A	1	N/A	Council resolution
SCM	number of monthly SCM deviation reports submitted to municipal manager	N/A	12	12	3	6	9	12	Signed Deviation register
Expenditure	% Payment of creditors within 30 days	Opex and capex budget	100%	100%	100%	100%	100%	100%	Creditors age analysis
Assets management	Number of assets verification reports submitted to municipal manager by 30 June 2019	n/a	1	1	n/a	n/a	n/a	1	Assets verification report signed by MM

8.4. COMMUNITY SERVICES

KPA 4 – BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

Strategic objectives: To provide for basic services delivery and sustainable infrastructural development

Programme	Key performance indicator	Budget Source	Audited Baseline 2016/17	Annual target	2018/2019				Evidence
					1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.	
Waste management	% of households with access to a minimum level of basic waste removal by 30 June 2019 (once per week) (GKPI)	Opex	16.5%	16.5%	16.5%	16.5%	16.5%	16.5%	Weekly waste collection schedules
Education/ Libraries	Number of initiatives held to promote library facilities by 30 June 2019	n/a	4	4	1	2	3	4	Attendance register and Reports
Environmental management	Number of waste minimization projects initiated by 30 June 2019 (Environmental awareness programmes)	Opex	4	4	1	2	3	4	Attendance register and Reports
Disaster management	Number of disaster awareness campaigns conducted by 30 June 2019	Opex	8	4	1	2	3	4	Attendance register and Reports

8.5 DEVELOPMENTAL PLANNING AND LOCAL ECONOMIC

KPA 1: SPATIAL DEVELOPMENT ANALYSIS AND RATIONALE

Strategic objectives: To promote integrated human settlements

Programme	Key performance indicator	Budget Source	Audited Baseline 2016/17	Annual target	2018/2019				Evidence
					1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	
Spatial Planning	% Site demarcation projects at Ga-Matsepe		new	100% Site Demarcation Application	20% Inception report	N/A	60% Specialized reports	100% Site Demarcation Application	1 st Qtr. Inception Report 2 nd N/A 3 rd Qtr. Qtr. Specialised report 4 th Qtr. Site Demarcation application
Spatial Planning	% Site demarcation projects at Inkosi Mahlangu	Opex	New	100% Site Demarcation Application	20% Inception report	N/A	60% Specialized reports	100% Site Demarcation Application	1 st Qtr. Inception Report 2 nd N/A 3 rd Qtr. Qtr. Specialised report 4 th Qtr. Site Demarcation application

Programme	Key performance indicator	Budget Source	Audited Baseline 2016/17	Annual target	2018/2019				Evidence
					1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	
Spatial Planning	Subdivision of Erven Rossenekal	Opex	New	100% Approved SG Diagrams	25% Inception report	80% Subdivision application	N/A	100% Approved SG Diagrams	1 st Q. Inception report 2 nd Q. Subdivision application 3 rd Q. N/A 4 th Q. Approved SG Diagrams
Land Use Management	% Development of Land use Scheme (LUS)	Opex	100%	Approved Land Use Scheme	25% Inception report	50% Status quo report	75% Draft LUS	100% Approved Land Use Scheme	1 st Q Inception report 2 nd Q. Status quo report 3 rd Q Draft LUS 4 th Q. Approved Land Use Scheme (Council Resolution)
Land Use Management	% of land use applications received and processed within 90 days	Opex	100%	100%	100%	100%	100%	100%	Land use application register

Programme	Key performance indicator	Budget Source	Audited Baseline 2016/17	Annual target	2018/2019				Evidence
					1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	
Compliance with National building regulations	% of new building plans of less than 500 square metres assessed within 10 days of receipt of plans	n/a	100%	100%	100%	100%	100%	100%	Building plans application register
	% of new building plans of more than 500 square metres assessed within 28 days of receipt of plans	n/a	100%	100%	100%	100%	100%	100%	Building plans application register
Compliance with National building regulations	% of inspections conducted on building construction with an approved plan to ensure compliance with National Building Regulations and Building Standards	n/a	100%	100%	100%	100%	100%	100%	Inspection report

KPA 3: LOCAL ECONOMIC DEVELOPMENT

Strategic objectives: To promote conducive environment for economic growth and development

Programme	Key performance indicator	Budget Source	Audited Baseline 2016/17	Annual target	2018/2019				Evidence
					1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	
EPWP	Number of job opportunities provided through EPWP grant by 30 June 2019 (GKPI)	EPWP grant	69	69	N/A	69	N/A	N/A	List of approved appointees
SMME's	Number of networking events held by 30 June 2019	Opex	3	2	N/A	1	N/A	1	Reports and attendance registers
	Number of SMME's and Co-operatives capacity building workshops/ Training held by 30 June 2019 [LED Training]	Opex	21	8	2	4	6	8	Reports and attendance registers
LED strategy	% Reviewal of LED strategy	Opex	1	100% approved LED Strategy	15% Appointment of service provider	20% Inception Report	N/A	100% Approved LED Strategy	1st Q. Appointment letter 2nd Q. Inception Report 3rd Q. N/A 4th council resolution

Programme	Key performance indicator	Budget Source	Audited Baseline 2016/17	Annual target	2018/2019				Evidence
					1st Qtr.	2nd Qtr.	3rd Qtr.	4 th Qtr.	

8.6 DEPARTMENT: EXECUTIVE SUPPORT

KPA 4 - BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

Strategic objectives: To provide for basic services delivery and sustainable infrastructural development

Programme	Key performance indicator	Budget Source	Audited Baseline 2016/17	Annual target	2018/2019				Evidence
					1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	
Transversal programmes	number of Transversal programmes implemented in terms of mainstreaming with respect to HIV/AIDS, Gender, Disabled, Woman Rights and Children Rights by the 30 Jun 2019	Opex	6	4	1	2	3	4	Programme and attendance register

KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Strategic objectives: To enhance good governance and public participation

Programme	Key performance indicator	Budget Source	Audited Baseline 2016/17	Annual target	2018/2019				Evidence
					1st Qtr.	2nd Qtr.	3rd Qtr.	Annual	
Community Participation	number of public participation reports submitted to council	n/a	New	4	1	2	3	4	Council resolution
MPAC	number of MPAC quarterly reports submitted to council	N/A	3	4	1	2	3	4	Council resolution
Mayoral programme	number of Mayoral outreach projects initiated by 30 Jun 2019	opex	2	4	1	2	3	4	Report and Attendance register

KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Strategic objectives: To enhance good governance and public participation

Programme	Key performance indicator	Budget Source	Audited Baseline 2016/17	Annual target	2018/2019				Evidence
					1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	
Ward committee	Number of ward committee reports submitted to council quarterly	n/a	New	4	1	2	3	4	Council resolution
	Number of ward committee conference held	Opex	New	2	1	N/A	1	N/A	report and attendance register

KPA 3: LOCAL ECONOMIC DEVELOPMENT

Strategic objectives: To promote conducive environment for economic growth and development

Programme	Key performance indicator	Budget Source	Audited Baseline 2018/19	Annual target					Evidence
					1st Qtr.	2nd Qtr.	3rd Qtr.	4 th Art	
EPWP	Number of job opportunities created on Capital projects through EPWP grant by 30 June 2019 (GKPI)	EPWP grant	630	500	50	180	270	500	List appointees

KPA 4 - BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

Strategic objectives: To provide for basic services delivery and sustainable infrastructural development

Programme	Key performance indicator	Budget Source	Audited Baseline 2016/17	Annual target	2018/2019				Evidence
					1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	
Electricity	Number of households connected to basic level of electricity by the 30 June 2019 (GKPI)	INEP	99%	586	N/A	N/A	N/A	586	Beneficiary lists
	% development of public lighting master plan	opex	new	100% developed public lighting master plan and adopted by council	40% Inception, assessment and data collection,	70 % draft public lighting master plan developed	80% Draft public lighting master plan developed	100% Submission of draft public lighting master plan to council for adoption	1st Qtr. progress report 2nd Qtr. progress report 3rd Qtr. Draft public lighting master plan 4th Qtr. Council resolution
Roads and storm water	kilometers of new paved roads to be built	MIG	7.3km	7.3kms	n/a	n/a	n/a	7.3kms	Completion certificates
Roads and storm water	Kilometers of graveled roads regrevelled and bladed	Opex	New	155km	40km	70km	110km	155km	Completion certificates

Programme	Key performance indicator	Budget Source	Audited Baseline 2016/17	Annual target	2018/2019				Evidence
					1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	
Energy efficiency and demand site management	% installation of energy efficient management system	Opex	New	100% completion of installation of energy efficiency management system	25% Advertisement and appointment of the service provider	50% installation of energy efficient	75% installation of energy efficient	100% completion of installation of energy efficiency management system	Completion certificate

KPA 2: INSTITUTIONAL DEVELOPMENT AND MUNICIPAL TRANSFORMATION

Strategic Objectives: To build capable, responsive, accountable, effective and efficient municipal institutions and administration

Programme	Key performance indicator	Budget Source	Audited Baseline 2016/17	Annual target	2018/2019				Evidence
					1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.	
Municipal Infrastructure Grants (MIG)	Number of MIG reports submitted to Coghsta	n/a	New	12	3	6	9	12	Proof of submission
Department of Energy(DOE)	Number of reports submitted to department of energy	n/a	New	12	3	6	9	12	Proof of submission

KPA 5: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT

Strategic Objectives: To improve sound and sustainable municipal financial management

Programme	Key performance indicator	Budget Source	Audited Baseline 2016/17	Annual target	2018/2019				Evidence
					1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	
Project Management	% spending on MIG funding by the 30 June 2019	MIG	77%	100%	20%	60%	70%	100%	MIG monthly report
Electricity	% spending on INEP funding by 30 June 2019	INEP	99%	100%	25%	50%	75%	100%	INEP monthly report

9. DETAILED CAPITAL WORKS PLAN

The Municipality is faced with serious financial constraints to cater for all KPAs in terms of capital allocations. The institution has developed a three year infrastructure development capital projects that will be funded through MIG, INEP and own revenue allocations. Some of the projects have been registered whilst others are still in the process of registration.

The list of projects indicated below is from municipal departments, however budget allocation is not sufficient. Projections for the outer years have been made although they will be reviewed when developing the 2018/19 IDP document. The budget has been reviewed in line with the requirements of MSCOA (Municipal Standard Chart of Accounting).

KPA 4 - BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

Strategic objectives: To provide for basic services delivery and sustainable infrastructural development

CAPITAL PROJECTS											
War d No.	Project	key performance indicator	Original Budget R 000's 2018-19	Audited Baseline 2016/17	Annual target	1st quarter	2nd quarter	3rd quarter	4 th Quarter	Evidence	Responsi bility
n/a	furniture and office equipment	% Processing of procurement request submitted	400 000	100%	100% Processing of procuremen t request submitted	100% Processing of procurement request submitted	100% Processing of procurement request submitted	100% Processing of procurement request submitted	100% Processing of procurement request submitted	Processed requisitions	corporate services
n/a	computer equipment	% Processing of procurement request submitted	500 000	100%	100% Processing of procurement t request submitted	100% Processing of procurement request submitted	100% Processing of procurement request submitted	100% Processing of procurement request submitted	100% Processing of procurement request submitted	Processed requisitions	corporate services

CAPITAL PROJECTS											
War d No.	Project	key performance indicator	Original Budget R 000's 2018-19	Audited Baseline 2016/17	Annual target	1st quarter	2nd quarter	3rd quarter	4 th Quarter	Evidence	Responsi bility
n/a	Machinery and equipment's	% Processing of procurement request submitted	500 000	100%	100% Processing of procurement request submitted	100% Processing of procurement request submitted	100% Processing of procurement request submitted	100% Processing of procurement request submitted	100% Processing of procurement request submitted	Processed requisitions	corporate services
n/a	Air conditioners	% Processing of procurement request submitted	300 000	100%	100% Processing of procurement request submitted	100% Processing of procurement request submitted	100% Processing of procurement request submitted	100% Processing of procurement request submitted	100% Processing of procurement request submitted	Processed requisitions	corporate services
09	Fencing of Elandsdoorn cemeteries	% fencing of Elandsdoorn cemeteries	521 739	new	100% Fencing of Elandsdoorn cemeteries by June 2019	25% Developmen t of term of reference (TOR)	50% Advertiseme nt	75% Appointment of service provider	100% Fencing of Elandsdoorn cemeteries	Completion certificate	communit y services
13	Groblersdal landfill site	Upgrading of the Landfill site	3 000 000	New	100% Constructio n of the cell	25% Advertiseme nt of the project	50% Appointment of the consultants for the designs	100% Construction of the cell	N/A	Q1 Copy of advertisem ent.	Communit y services

CAPITAL PROJECTS											
Work d No.	Project	key performance indicator	Original Budget R 000's 2018-19	Audited Baseline 2016/17	Annual target	1st quarter	2nd quarter	3rd quarter	4 th Quarter	Evidence	Responsi bility
										Q2 appointmen t letter Q3 completion certificate	
25	Electrificatio n of households at Makaepea village	% electrification of households in makaepea	2 869 565	100%	100% of households reticulated and energised by June 2019	30% construction	60% construction	75% construction	100% of households reticulated and energised	Q1 progress report Q2 progress report Q3 progress report Q4 Beneficiary list	infrastruct ure
09	Electrificatio n of new town village (Thambo)	% electrification of new town village (Thambo)	2 912 000	new	100% of households reticulated and energised	30% construction	60% construction	75% construction	100% of households reticulated and energised	Q1 progress report	infrastruct ure

CAPITAL PROJECTS											
War d No.	Project	key performance indicator	Original Budget R 000's 2018-19	Audited Baseline 2016/17	Annual target	1st quarter	2nd quarter	3rd quarter	4 th Quarter	Evidence	Responsi bility
					by June 2019					Q2 progress report Q3 progress report Q4 Beneficiary list	
14	Electrificatio n of households at Masakaneng	% electrification of households in Masakaneng	2 912 391	100%	100% of households reticulated and energized by June 2019	30% construction	60% construction	75% construction	100% of households reticulated and energised	Q1 progress report Q2 progress report Q3 progress report Q4 Beneficiary list	infrastruct ure

CAPITAL PROJECTS											
War d No.	Project	key performance indicator	Original Budget R 000's 2018-19	Audited Baseline 2016/17	Annual target	1st quarter	2nd quarter	3rd quarter	4 th Quarter	Evidence	Responsi bility
13	Installation of electrical meters in Groblersdal	% installation of bulk, prepaid meters and vending system	1 304 384	new	100% completion of installation of bulk, prepaid meters and vending system by June 2019	25% Advertiseme nt and appointment of the service provider	40% installation of bulk, prepaid meters and vending system	60% installation of bulk, prepaid meters and vending system	100% completion of installation of bulk, prepaid meters and vending system	Q1 appointmen t letter Q2 progress report Q3 progress report Q4 Completion certificate	infrastruct ure
13	Upgrading of Groblersdal substation	Initiation of Groblersdal substation upgrade	869 565	New	Feasibility quotation from Eskom by June 2019	n/a	n/a	n/a	Feasibility quotation from Eskom	Feasibility quotation from Eskom	infrastruct ure
20&1 8,10, 25	Monsterlos to Makgophen g road, kgoshi Mathebe	% construction of Monsterlos to Makgopheng road, kgoshi Mathebe and	7 826 087	50%	100% Constructio n of monsterlos to makgophen g road, kgoshi	25% Advertiseme nt and appointment of service provider	50 % site Handover and site establishme nt	75% Construction of street and storm water control (Trenching and pitching)	100% Construction of monsterlos to makgopheng road, kgoshi Mathebe and	Q1 appointmen t letter Q2 progress report	infrastruct ure

CAPITAL PROJECTS											
War d No.	Project	key performance indicator	Original Budget R 000's 2018-19	Audited Baseline 2016/17	Annual target	1st quarter	2nd quarter	3rd quarter	4 th Quarter	Evidence	Responsi bility
	and kgoshi matsepe	kgoshi matsepe			Mathebe and kgoshi matsepe 30 June 2019				kgoshi matsepe	Q3 progress report Q4 completion certificate	
21	Kgapamadi road	% construction of Kgaphamadi road	15 601 739	100%	100% constructio n of Kgapamadi road by 30 June 2019	25% Advertiseme nt and appointment of service provider	50% progress (Site establishme nt and subcase completed)	75% progress (Base and Surfacing completed)	100% construction of Kgapamadi road	Q1 appointmen t letter Q2 progress report Q3 progress report Q4 completion certificate	infrastruct ure
13	Groblerdal roads and streets	% maintenance of Groblersdal roads and streets	1 739 130	100%	100% maintenanc e of Groblerdal	25% Advertiseme nt and appointment	50% maintenance of Groblerdal	75% (patching of potholes)	100% maintenance of Groblersdal streets	Q1 appointmen t letter	infrastruct ure

CAPITAL PROJECTS											
Ward No.	Project	key performance indicator	Original Budget R 000's 2018-19	Audited Baseline 2016/17	Annual target	1st quarter	2nd quarter	3rd quarter	4 th Quarter	Evidence	Responsibility
					streets by June 2019	of service provider	roads and streets			Q2 progress report Q3 progress report Q4 completion certificate	
14	Naganeng construction of bus route	% construction of Naganeng bus route	8 817 000	100%	100% construction of Naganeng bus route by March 2019	50% progress (Site establishment and subbase completed)	75% progress (Base and Surfacing completed)	100% construction of Naganeng bus route	N/A	Q1 progress report Q2 progress report Q3 Completion certificate	infrastructure
7	Nyakoroane road construction	% construction of nyakoroane road	1 304 348	100%	100% construction of nyakoroane	25% project assessment and	50% Advertisement and	75% Construction	100% construction of nyakoroane road	Q1 specification minutes	infrastructure

CAPITAL PROJECTS											
War d No.	Project	Key performance indicator	Original Budget R'000's 2018-19	Audited Baseline 2016/17	Annual target	1st quarter	2nd quarter	3rd quarter	4 th Quarter	Evidence	Responsi bility
					road by 30 June 2019	preparations of TOR	appointment of contractor			Q2 appointmen t letter Q3 progress report Q4 completion certificate	
5	Mpheleng road construction	% construction of Mpheleng road	8 478 261	New	100% constructio n of Mpheleng road by 30 June 2019	25% Advertiseme nt and appointment of service provider	50% progress (Site establishme nt and subcase completed)	75% progress (Base and Surfacing completed)	100% construction of Mpheleng road	Q1 appointmen t letter Q2 progress report Q3 progress report Q4 completion certificate	infrastruct ure

CAPITAL PROJECTS											
Work d No.	Project	key performance indicator	Original Budget R 000's 2018-19	Audited Baseline 2016/17	Annual target	1st quarter	2nd quarter	3rd quarter	4 th Quarter	Evidence	Responsi bility
31	Motetema internal streets	% upgrading of Motetema internal streets	3 478 261	100%	100% upgrading of Motetema internal streets road by 30 June 2019	25% Advertiseme nt and appointment of service provider	50% progress (Site establishme nt and subcase completed)	75% progress (patching of potholes)	100% upgrading of Motetema internal streets road	Q1 appointmen t letter Q2 progress report Q3 progress report Q4 completion certificate	Infrastruct ure
29	Ramogwera ne to Nkadimeng Road and storm water	% construction of Ramogwerane to Nkadimeng road and storm water	1 500 000	100%	100% constructio n of Ramogwer ane to Nkadimeng road and stormwater road by 30 June 2019	25% Advertiseme nt and appointment of service provider	50% progress (Site establishme nt and subcase completed)	75% progress (Base and Surfacing completed)	100% construction of Ramogweran e road and stormwater	Q1 appointmen t letter Q2 progress report Q3 progress report	infrastruct ure

CAPITAL PROJECTS

War d No.	Project	key performance indicator	Original Budget R 000's 2018-19	Audited Baseline 2016/17	Annual target	1st quarter	2nd quarter	3rd quarter	4 th Quarter	Evidence	Responsi bility
										Q4 completion certificate	
30	Laersdrift road	% construction of Laersdrift road	6 087 000	New	100% constructio n of Laersdrift road by 30 June 2019	25% Advertiseme nt and appointment of service provider	50% progress (Site establishme nt and subcase completed)	75% progress (Base and Surfacing completed)	100% construction of Laersdrift road	Q1 appointmen t letter Q2 progress report Q3 progress report Q4 completion certificate	infrastruct ure
13	Developmen t of workshop	% developmen t of workshop	4 447 165	25%-	100% developme nt of workshop by June 2019	25% Advertiseme nt and appointment of service provider	50% site handover and site establishme nt	75% Developmen t of Workshop (fencing completed)	100% developmen t of workshop	Q1 appointmen t letter Q2 progress report	Infrastruct ure

CAPITAL PROJECTS											
War d No.	Project	key performance indicator	Original Budget R 000's 2018-19	Audited Baseline 2016/17	Annual target	1st quarter	2nd quarter	3rd quarter	4 th Quarter	Evidence	Responsi bility
										Q3 progress report Q4 completion certificate	
13	Mobile offices	% construction of mobile offices	500 000	New	100% constructio n of Mobile Offices	25% Advertiseme nt of project	50% Appointment of service provider	100% construction of mobile offices	N/A	Q1 copy of Advertisem ent Q2 appointmen t letter Q3 Completion certificate	Budget and treasury

10. CONCLUSION

The SDBIP is a vital monitoring tool for the mayor and council to monitor in-year performance of the municipality. The SDBIP gives meaning to the budget and the IDP and will inform both in-year reporting in terms of section 71 of MFMA (monthly reporting), section 72 of MFMA (mid-year report) and section 46 of MSA (end-of-year annual reports). This enables the Mayor and Municipal Manager to be pro-active and take remedial steps in the event of poor performance.

The SDBIP provides the top layer of information for the performance agreements of the municipal manager and senior managers, including the outputs and deadlines for which they will be held responsible. The SDBIP aims to ensure that managers are problem-solvers, who routinely look out for unanticipated problems and resolve them as soon as possible. The SDBIP also enables the council to monitor the performance of the municipality against quarterly targets on service delivery.

**Elias Motsoaledi Local
Municipality**

21 JUN 2018

R.M MAREDI
MUNICIPAL MANAGER

21/6/2018
DATE

J.L MATHEBE
MAYOR

21/06/2018
DATE

